

Information for the Presentation

To all presenters (Symposium, Oral Presentation, Student Forum)

- 1) All the presentation session will be held at the Lecture Room. (Room314/315)
- 2) Attached, please find the Letter of Acceptance which is included the time for your presentation.
- 3) For Symposium: Presentation time will be within 20minutes. Discussion time will be within 5 minutes.
For Oral Presentation: Presentation time will be within 10minutes. Discussion time will be within 3 minutes.
For Student Forum: Presentation time will be within 10minutes. Discussion time will be within 3 minutes.
After all the presentation finished, we will have a Round Table Discussion.
- 4) Projector screen will be single. We will provide a PC (windows) and a projector. DVD instruments are not prepared.
- 5) Presenters have to submit the data to the reception desk by one hour before the presentation. We can accept the data previous day.
- 6) PC reception is behind the Registration Desk.
- 7) Please use CD-R or USB for presentation data. PC is not allowed to be brought in. Please check the virus before bringing in the data.
- 8) Presentation data need to be made by Power Point2003 or 2007 using Windows XP. Mac Os cannot be used.
- 9) Please use the standard font (Ex. Times New Roman)
- 10) Operation of mouse and keyboard is done by presenters.

To all poster presenters

- 1) Poster should be displayed at the lounge between July 30th and 31th
- 2) Attached, please find the Letter of Acceptance which is include the Poster No.
- 3) The size of the poster is length 170cm x width 90cm.
- 4) Pin will be given to the presenters at the entrance of poster exhibition hall.
Presentation No. is attached to the board.
Please attach your poster to your board No.
- 5) Poster attachment term: July 30th 8:00am to 9:00am.
Removal term: July 31st 5:00pm to 5:30pm.
All the posters which leave on the board after the removal term will be disposed by staff members.
- 6) Afternoon of July 30th and 31st will be a communication hours for the poster presenters.
Please discuss freely at the lounge.

The 3rd AAMLS Congress
Scientific Committee